

MINUTES

**SOUTHEASTERN AIRPORT MANAGERS' ASSOCIATION EDUCATIONAL FOUNDATION, INC.
BOARD OF DIRECTORS' MEETING
SEC-AAAE/AAAE Finance and Administration Conference
February 7, 2024 – 3:00 p.m. to 5:00 p.m.
Aloft Orlando Lake Nona, Game Room/Meeting Room 1
Orlando, Florida**

I. Welcome..... Travis Crilly, AAE, President

President Crilly welcomed the Board and guests to the second half of the Board Meeting where SAMA Educational Foundation, Inc., business would be discussed.

II. Approval of Minutes..... Lenard Robinson, AAE, Secretary/Treasurer

Secretary/Treasurer Robinson presented the SAMA Educational Foundation, Inc., Board Meeting Minutes of September 10, 2023 held in Spokane Washington. A motion was received to approve the Minutes as presented, the motion received a second, there was no discussion and the motion was approved by unanimous voice.

III. Treasurer's Report..... Lenard Robinson, AAE, Secretary/Treasurer

Secretary/Treasurer Robinson presented the Treasurer's Report ending December 31, 2023, showing SAMA funds-on-hand totaling \$1,098,943.66. A motion was received to approve the Treasurer's Report as presented, the motion received a second, there was no discussion and the motion was approved by unanimous voice.

Secretary/Treasurer Robinson presented the 2022-2023 SAMA Educational Foundation, Inc., Combined Audit and requested a motion to receive and file the Audit Report. A motion was received to receive and file the Audit Report, the motion received a second, there was no discussion and the motion was approved by unanimous voice.

Secretary/Treasurer Robinson presented the 2024-2025 SAMA Educational Foundation, Inc., Budget and requested a motion to approve the Budget as presented. A motion was received to approve the 2024-2025 SAMA Educational Foundation, Inc., Budget as presented. The motion received a second, there was no discussion and the motion was approved by unanimous voice.

Secretary/Treasurer Robinson noted the SAMA Educational Foundation, Inc., tax forms had been filed with the IRS. No action was required.

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IV. COMMITTEE REPORTS

Executive Secretary..... Bob Brammer

Mr. Brammer noted he had not received an additional approved scholarship invoice from COTÉ. Mr. President will investigate.

Mr. Brammer noted there was some confusion regarding the number of available scholarships. Mr. President noted that issue has been cleared up with the Committee.

Student Scholarship & Academic

**Outreach Committee..... Colleen Brooks, Madam Chairman
Dan Barton, Vice-Chairman
Ethan Croop, AAE, Vice-Chairman
Kevin Vandeberg, AAE, Vice-Chairman
Marcelo Lima, AAE, Vice-Chairman
Dorea Elmadih, Madam Vice-Chairman
Martagus Newton, Vice-Chairman**

The Committee welcomed its newest member Marcelo Lima, A.A.E., Vice President, Planning and Development, Birmingham Airport Authority. Marcelo served as the Chair for the Virtual Student Round Table

There was an implementation combining the Virtual Student Round Table and the Student Scholarship & Academic Outreach Committees into one committee.

The FY 2024 Scholarship amount increased to \$4,000. There are 14 available scholarships: 4 Memorial Scholarships and 10 unnamed scholarships. There were 11 scholarships awarded for this fiscal year.

The Committee is exploring options and strategizing on how to boost the virtual student round table program.

The Committee will head the Silent Auction table SEC Annual Conference in Birmingham. The Committee will be soliciting/gathering items for the Silent Auction, with proceeds to benefit the Chapter's Scholarship Program.

The Committee is exploring options to enhance the Scholarship application process, moving the process to an online portal including reviewing best practices from other Aviation related organizations. The Committee is also reviewing the existing process.

The Committee is developing strategies on how to effectively engage students in applying for the scholarships with ongoing outreach to the Chapter's States/Schools to promote the Student Scholarship and Internship Programs, restructuring the student informational bulletins.

The Committee is accepting and reviewing internships applications for 2024.

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V. Old Business

There was no old business.

VI. New Business

There was no new business.

VII. Announcements

There were no announcements.

VIII. Adjournment

There being no further business to come before the Board, President Crilly adjourned the meeting at 3:57 p.m.

Respectfully submitted,

**Lenard Robinson, AAE
Secretary/Treasurer**

LR:RB:rb